



**2024-2025**

## **Financial Policy**

### **Application Fee**

This fee is paid at time of completing the application through FACTSmgt.com

New Students	\$30.00 per student
--------------	---------------------

### **Enrollment Fee**

This fee is per family, non-refundable, and paid at time of enrollment through FACTSmgt.com. Enrollment will not be considered complete until the enrollment fee is received.

Returning Families	\$225.00 when enrolled March 1, 2024 \$250.00 when enrolled March 1 and after
New Families	\$225.00 when enrolled March 1 and after Nov. 4

### **New Family Fee**

There is a onetime \$300.00 fee for new families to be applied to the St. John's Christian Education Foundation capital fund. This fee billed with the 1st tuition payment..

### **Tuition**

Tuition payments are made through FACTSmgt.com.

Single Payment Plan	Due by July 31
Two Payment Plan	1 <sup>st</sup> Payment due by 7/21 2 <sup>nd</sup> Payment due by 11/21
11 Monthly Payments***	1 <sup>st</sup> Payment due by 7/21 2 <sup>nd</sup> -11 <sup>th</sup> Payment due by last day of each month with final payment due by May 21

Monthly payments are **REQUIRED** to be set up on an auto draft every month (ACH)



### **Future Scholar 529 Plans**

Tuition may be paid from a 529 Educational IRA. Correct documentation is the parent's responsibility.

### **Exceptional SC Funding**

St. John's is a qualified school for the Exceptional SC program. Qualifying a student under this program is the parent's responsibility. It is also the parent's responsibility to have all accounts paid to date while waiting on these funds.

### **Additional Incidental Fees**

Lunch: This is a pre-paid family account. Payments are made through FACTSmgt.com and to be paid before lunch charges are posted.

Extended Care: These charges are to be paid by 21st of each month.

### **Past Due Policy**

1. Tuition and Extended Care payments are due no later than the last day of each month. A \$25.00 late fee will be added to any past due account. Any account more than 60 days past due may result in suspension of student and/or extended care services.
2. Lunch services will be suspended on any account that has an outstanding balance of \$100.00 or more.
3. No records, including report cards, diplomas, and final transcripts will be released until all accounts are paid to date.
4. Any unpaid account will be reported to credit agencies.

### **Withdrawal**

1. Tuition will be pro-rated based on a daily rate for students entering or leaving during the school year. There will be a **\$500.00 withdrawal fee** for students withdrawn during the school year. Tuition will be pro-rated to the last day of the nine weeks in which student is withdrawn.